



**Public Health**  
Prevent. Promote. Protect.

Canton City Health District

## Board of Health Meeting

Monday, February 22, 2016 @ 12:00 PM – Board Room

### Minutes

#### **Call to Order and Roll Call**

Dr. Hickman called to order the regular meeting of the Board of Health of the Canton City Health Department on Monday, February 22, 2016 at 12:21 pm with a quorum present.

Dr. Hickman, Dr. Lakritz and Mr. Wyatt were present. Also present was Jim Adams and Christi Allen. Ms. Snell and Dr. Fiorentino were absent.

#### **Approve January 25, 2016 Board of Health Meeting Minutes**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the January 25, 2016 Board of Health meeting minutes. Motion passed unanimously.

#### **Election of Board of Health Officers**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to elect Dr. Hickman as President Pro-Tem and Dr. Fiorentino as Vice-President of the Board of Health. Motion passed unanimously.

#### **Approve List of Bills - \$95,448.50**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the list of bills totaling \$95,448.50. Motion passed unanimously.

#### **Approve Personnel**

##### **a. Resignation of Leigh Page, Fiscal Officer, as of February 17, 2016**

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the resignation of Leigh Page as the Fiscal Officer as of February 17, 2016. Motion passed unanimously.

##### **b. Increase in Christi Allen's Pay to 3% to be the Supervisor for Vital Statistics**

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve increasing Christi Allen's pay 4% to be the Vital Statistics Supervisor. Motion passed unanimously.

##### **c. Promotion for Colton Masters for Becoming a Registered Sanitarian II Effective February 9, 2016 with a 3% Raise**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the promotion of Colton Masters for becoming a Registered Sanitarian II effective February 9, 2016 with a 3% raise from a R5 to a R6 at \$43,798.00. Motion passed unanimously.

##### **d. Hiring of a Fiscal Officer**

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the revised Fiscal Officer Position description. Motion passed unanimously.

Dr. Lakritz moved and Mr. Wyatt seconded a motion to approve the revised classification schedule. Motion passed unanimously.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve hiring Beverly Blandford as the Fiscal Officer at pay range 8, at \$56,318.00 with a 90 day probationary period starting on March 7, 2016. Motion passed unanimously.

#### **Approve Recommendations of the Hearing Officer for February 22, 2016 Hearings**

Mr. Wyatt moved and Ms. Snell seconded a motion to approve the hearings held on February 22, 2016. Motion passed unanimously.

**Approve Travel Authorization**

- a. Neil DelCorso, Air Pollution Control and Monitoring and Inspection Technician, for Travel from 03/07/2016 to 03/11/2016, Asbestos Building Inspector/Management Training in Columbus, Ohio at a Cost not to Exceed \$807.32 (2331)
- b. Linda Morckel, Air Pollution Control and Monitoring and Inspection Supervisor, for Travel from 05/09/2016 to 05/13/2016, Asbestos Building Inspector/Management Training in Columbus, Ohio at a Cost not to Exceed \$815.00 (2331)

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the above out of district travel. Motion passed unanimously.

**Acceptance of Division Reports**

- a. Medical Director – Nothing.
- b. Nursing/WIC – Nothing else to report for Nursing. WIC is getting ready for the state audit.
- c. Laboratory – Nothing else to report.
- d. OPHI/Surveillance – Amanda Archer reported one case of Zika.
- e. Environmental Health – Nothing else to report.
- f. Air Pollution Control – Nothing else to report.
- g. Vital Statistics – The Vital Statistics report was changed to add the top ten leading causes of death in the city.
- h. Fiscal – Nothing else to report.
- i. Health Commissioner – Jim Adams with working with the city on the recycling contract. The Stark County Health Department is holding a Health Summit at Walsh on Wednesday, February 24, 2016.
- j. Accreditation Team – Nothing else to report.

Mr. Wyatt moved and Dr. Lakritz seconded a motion to approve the above division reports. Motion passed unanimously.

**Other Business**

Patrick Wyatt will be reappointed by City Council at the February 22, 2016 meeting. His appointment will expire on March 31, 2021.

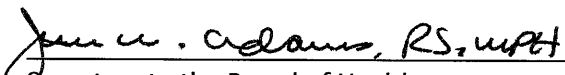
**Announcement of Next Meeting: Monday, March 28, 2016 at 12:00pm**

The next regular scheduled meeting of the Board of Health of the Canton City Health District will be on Monday, March 28, 2016 at 12:00pm.

**Adjourn**

Dr. Lakritz moved and Mr. Wyatt seconded a motion to adjourn. Motion passed unanimously. The meeting adjourned at 12:41 pm.

  
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President of the Board of Health

  
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Secretary to the Board of Health

March 28, 2016  
Date of Approval